



## 2016-17 Enrichment Program

**Time: 3:35-5:30 p.m. | Rate: \$22 per day**

St. Francis’s Enrichment program serves students in **Junior Kindergarten through 4<sup>th</sup> grade**. Parents who utilize the St. Francis School Enrichment Program will be invoiced by the Business Office once per month, based on the prior month’s daily attendance record. Daily attendance records will be maintained by the Enrichment Program Director. We ask that all parents interested in participating in the Enrichment Program complete the Weekly Enrichment Schedule below to assist the school in the staffing of the program.

**Parents interested in drop-in service not reflected in the Weekly Enrichment Schedule, are requested to contact the school office with a two-day advance notice. Due to staffing, drop-in requests are honored only if space is available.**

In addition to all normal school days, the Enrichment Program may be open for Parent/Teacher Conferences provided there is sufficient interest. **The cost for this program is \$10 per hour per child.** We ask that all parents interested in participating in this program sign up through the Enrichment Director **prior to conferences**.

Enrichment closes at 5:30 p.m. **A late fee of \$1 per minute will be assessed each minute your child remains after 5:30 p.m.** A parent or guardian must sign the students out before they leave.

**Check the boxes below to reflect your child’s Weekly Enrichment Schedule:**

Monday    Tuesday    Wednesday    Thursday    Friday    Full Time

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Student Name/Grade

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Accepted by Parent(s) or Guardian responsible for student

Date

***Please return to the Business Office.***